

## Call for Articles for The Official Web Site of CIBSE (Hong Kong Branch) : [www.cibse.org.hk](http://www.cibse.org.hk)

In order to strengthen the exchange of practical and technical knowledge and experience between practicing building services professionals in Hong Kong, from now on until 30<sup>th</sup> April, 2005, our official web site, [www.cibse.org.hk](http://www.cibse.org.hk), will call for the submission of technical articles on any fields within the profession of building services engineering, including but not limited to HVAC, electrical, automation, communication, fire, security, plumbing, drainage, elevators, facilities management, site supervision and computer aided design etc. The length of each article is limited to **3000 words**, including all tables, figures and photographs. That is approximately equivalent to 6-9 A4 pages with single-line spacing. Over-length articles will be returned for shortening. All articles submitted must be written in English.

All articles submitted must be **practical and technical** in nature. Experiences gained on site or during daily works regarding problems encountered and successful solutions are mostly welcome. The articles should provide new knowledge to fellow building services engineers in Hong Kong so as to improve the processes of design, installation, testing, commissioning as well as maintenance. Articles of academic research nature are considered **not appropriate** to this round of submission.

There is no fixed format for the article while the author may use the best presentation he or she prefers. The submission must be in a pdf file, sent to Dr. Albert So, Chairman of Assessment Panel, at [bcalbstp@cityu.edu.hk](mailto:bcalbstp@cityu.edu.hk) or the general e-mail address of the Hong Kong Branch. The author must also include name, correspondence address, e-mail address, telephone number, fax number and organization. "Selected" articles, with amendment by the author if necessary, will be posted on our web site for a period of at least six months and they may be downloadable. "Not selected" articles will be returned to the author. The author of each accepted article must transfer the copyright to the Hong Kong Branch when his/her article is accepted for publication.

An honorarium of **HK\$1,000** will be given to the first author of each "selected" article together with a certificate of appreciation while only a certificate of appreciation will be given to the author(s) of each "not selected" article. A Panel of Assessment has been established to assess each submitted article. There is no deadline of submission. You are welcome to contribute to our official website as soon as possible.